



ACCT: \_\_\_\_\_  
 (to be completed by the Cooperative)

**PRE-ENGINEERING AGREEMENT FOR A NEW SERVICE**

All sections and both pages of this agreement must be completed before staking appointment can be set.

An agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 between \_\_\_\_\_, (hereinafter called the "Applicant") an individual, partnership,  
 or corporation and ALLAMAKEE-CLAYTON ELECTRIC COOPERATIVE (hereinafter called the "Cooperative"). The Applicant  
 attests to being the owner of the service location OR has the authority to make this application and execute all the necessary documents.

**APPLICANT'S MAILING ADDRESS:**

STREET/PO BOX: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE #S: \_\_\_\_\_

**NEW SERVICE ADDRESS:**

STREET ADDR: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

COUNTY: \_\_\_\_\_

TOWNSHIP: \_\_\_\_\_ SECTION: \_\_\_\_\_

ELECTRICIAN: \_\_\_\_\_ ELECTRICIAN'S PHONE #: \_\_\_\_\_

NOTES: \_\_\_\_\_

**FOR EACH SECTION BELOW, CHECK ALL BOXES THAT APPLY FOR THIS SERVICE:**

**DESCRIPTION:**

- Site Excavation
- Well
- Septic System
- Recreational
- Agriculture

**METHOD OF HEAT:**

- Forced Air
- Hot Water
- Electric Baseboard
- Other (list) \_\_\_\_\_

**APPLIANCES:**

- Central Air
- Electric Range
- Gas Range
- Electric Dryer
- Gas Dryer

**SERVICE TYPE:**

- Commercial Service
- Residential Service

For **Residential Services**, please indicate:

- Primary and/or  - Secondary

• Enter approximate square footage of building to be constructed:  
 \_\_\_\_\_

**Energy Source: (Mark P for Primary, B for Backup):**

- Electric Resistance P B
- Air-to-Air Heat Pump P B
- Propane P B
- Solar P B
- Ground Water or Earth Coupled Heat P B
- Dual Fuel Information\*

\* Check box if member is interested in dual fuel installation.

**DOMESTIC WATER HEATING:**

- Electric
- Natural Gas
- Propane
- Oil
- Wood
- Heat Pump Water Heater

The Cooperative will construct, own, and maintain all electrical equipment up to the meter location in accordance with the following requirements:

1. Pre-Engineering Fee: **A nonrefundable fee of two hundred dollars (\$200)** (includes sales tax) shall be paid in advance of any activity on the part of the Cooperative for engineering a new service extension. *This fee will be applied to line extension cost if the new service is constructed within 12 months of receipt of the fee.*
2. Monthly Minimum Charge: The Applicant shall guarantee payment of the minimum monthly charge, as established in the applicable retail rate, for a period of sixty (60) consecutive months. The Cooperative may require this minimum payment be paid in advance if it believes circumstances are such that the service may not remain on a continuing basis or have limited electrical usage.
3. Line Extension: A line extension charge may be required due to distance, significant investment, and risk the Cooperative makes for line extensions. The line extension charge shall be paid by the Applicant prior to the start of construction.
4. Application Form: A signed Application for New Electric Service form is required to become a member and/or receive service. This application allows the privileges of voting and participation in the Cooperative's activities.
5. State Certification Form: A State Certification of Energy Conservation must be completed before permanent electric service can be installed.
6. Right-of-way Clearance: The Applicant shall furnish a cleared right-of-way without cost to the Cooperative adequate for construction of the line extension along a route approved by the Cooperative. The right-of-way must be a minimum of 50 feet wide; 25 feet either side of line. If right-of-way clearing is completed by the Cooperative, the applicant must reimburse the Cooperative for the entire cost.
7. Construction of Service: The line extension shall be scheduled for construction after the following is completed:
  - A. All necessary payments and documents have been received by Cooperative.
  - B. Right-of-way clearing completed and accepted by Cooperative.
  - C. Landscaping must be within 6" of final grade for underground installation.
8. Billing: Starts upon connection of installed meters.
9. Certification of Energy Conservation Compliance for New Structures: The Applicant hereby certifies that the structure served by new electric service line, if intended primarily for human occupancy, conforms to the energy conservation requirements adopted under the Iowa Administrative Code sub-rules 661-303.2 and 661-303.3.

By signing this agreement, the Applicant accepts its provisions. Signatures of the Applicant should include both husband and wife for a joint account, all partners in a partnership, and majority of officers in a corporation. All partners or officers of applicant agree to be individually responsible for this agreement. **Please include a legal description of the property.**

APPLICANT(S) BY: \_\_\_\_\_

BY: \_\_\_\_\_

- Consent to do business electronically (optional electronic signature): The parties agree that this agreement may be electronically signed. The parties agree that the electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.